

**HANDS UP FOR
ADVENTURE.**

Information Pack

Information, support and
resources for your role within 1st
Hampton Magna

i.Scout...
1st Hampton Magna Scout Group

WELCOME TO.....

Thank you for a showing an interest in 1st Hampton Magna Scout Group.

This booklet will hopefully give you a brief overview of Scouting in our local area, key contacts, and an idea of what you will be doing and what resources and help you should receive.

1st Hampton Magna Scout Group aims to offer challenge and adventure to all its members. We believe in helping our young people fulfil their potential by working in teams, learning by doing and thinking for themselves. We're working to make Scouting available to all and we're passionate about what we do.

Through the adventure of Scouting, young people get to take risks in a safe environment, and have their first taste of responsibility. We give young people experiences they'll never forget. The sort of adventure we offer is the chance to experience something different and the opportunity for young people to discover their potential. When a Beaver Scout wakes up the morning after a sleepover, or a Cub Scout has just got over her fear of heights by completing her first abseil – that's adventure.

All this is made possible by the efforts of our dedicated team of hard working volunteer adults. Our training scheme and one-to-one support ensures that each of our volunteers gets to make the best use of their skills and talents.

Our adults have a responsibility to make our Programme fun and exciting. They also make sure that it is safe. Our policies, rules, code of behaviour and advice on child protection and safety are there to ensure our young people stay safe while they enjoy themselves and learn.

Thanks once again, and welcome aboard!



I. VOLUNTEER COULD YOU?

Flexible volunteering opportunities that fit around you

FLEXIBLE OPPORTUNITIES

Your time your choice:

Volunteering for scouting give you the chance to try different activities, visit new places and learn and share new skills.

You can decide how much or little time you wish to give and how you spend that time. It could be an evening, a week, a month, or a weekend a year.

You can make a difference:

In doing so, you will make a positive difference to the lives of young people. From archery to canoeing to drama, young people get the opportunity to try new things, explore their talents, develop their values and beliefs and make the most out of life.

DEVELOP NEW SKILLS

There are plenty of opportunities, including:

- ❖ Working directly with young people
- ❖ Supporting or managing other volunteers
- ❖ Providing specialist support, such as in fundraising, administration, training or media relations
- ❖ Managing events
- ❖ Looking after the administrative side of Scouting, as a Section Leader, Section Assistant, Chairman, Secretary or Treasurer

No matter what you are interested in or what skills you wish to develop, there is a role for you.

Why Volunteer

- ❖ You'll have fun and feel rewarded
- ❖ You'll learn new skills
- ❖ You'll make new friends
- ❖ You'll gain externally recognised qualifications
- ❖ You'll add to your CV
- ❖ You'll make a difference and give something back to your community.
- ❖ Membership of professional organisations such as the Institute of Leadership and Management (ILM)

CONTRIBUTE TO YOUR COMMUNITY

Support for you:

- ❖ A telephone support and information service
- ❖ A full colour magazine and activity supplement six times a year
- ❖ Ongoing training and development
- ❖ A dedicated and daily updated website with thousands of downloadable resources to help you in your role
- ❖ Discounts on a range of outdoor gear and other offers

This year people like you have helped us provide more adventurous activities than any other voluntary organisation in the UK.

TRAINING

TRAINING SKILLS AND SUPPORT FOR YOU

An overview of adult training

In Scouting, all adult volunteers have an opportunity to develop their skills and knowledge through training.

Training helps you undertake your role effectively and with confidence.

Adult training is designed to support you as a volunteer, so the training provided is relevant and tailored to your role. Scouting recognise there may be learning and skills you have gained through your life experiences, and training is designed to complement these to further opportunities to enhance your individual skills.

Scouting aims to make training accessible to all, regardless of geography, education, personal circumstances or special needs.

Training will also provide you with the opportunities to interact and share your experiences with other volunteers.

The training and development opportunities available are dependent on your role but they range from skills-based training such as first aid, risk assessment, safeguarding and public relations through to experience in leadership management, communication, organisation, child protection, executive training and experience of working with young people.

How it works

Scouting has an Adult Training Scheme which is made up of a number of modules that cover each of these different development areas. It is a UK-wide scheme, so the training you complete in one place will be recognised in another. There are two parts to each of these modules: learning and validation.

Learning

Learning provides the opportunity to gain or improve the knowledge and skills which you need to develop for your role.

The methods used for learning can involve more traditional skills, such as learning by doing and small group work, but these can be complemented by methods such as courses, workbooks, videos and e-learning. This offers flexibility as you can choose the method most appropriate to you.

Prior learning, knowledge and experience are also recognised as forms of learning and are valued within the Adult Training Scheme.

Therefore, you may not need to complete learning for every aspect of your training. This is especially so if you can clearly show that you are able to meet the module objectives by demonstrating your skills in your Scouting role through the validation process.

Validation

Validation is the process of demonstrating to a Training Advisor (a person who supports volunteers in their training) that you can meet the objectives of a module in practice.

This can be done through a variety of methods, including the Training Advisor observing you in your Scouting role, providing evidence such as witness statements or discussing the key content of the module with the Training Advisor.

Successful validation is essential for each module relevant to your role.

The Validation of training should always be something that volunteers do as part of their normal Scouting role, and should not generate extra work.

For more information relating to the Adult Training Scheme can be found [here](#)

EVERYDAY ADVENTURE

Scouting Sections within 1st Hampton Magna Scout Group



The Group is led by the Group Scout Leader

Group Scout Leader is Wendy Jones
Tel: 07904 355846
Email: gsl@1sthamptonmagna-scouts.org.uk



Beaver Scout Colony 6 – 8 years

Beaver Scout Leader: currently vacant
Tel:
Email: beavers@1sthamptonmagna-scouts.org.uk

Venue: Community Centre, Field Barn Road, Hampton Magna

Time: 6pm till 7pm



Cub Scout Pack 8 – 10 ½ years

The Cub Scout Pack is led by: Wendy Jones (GSL)
Tel: 07904 355846
Email: cubs@1sthamptonmagna-scouts.org.uk

Venue: Community Centre, Field Barn Road, Hampton Magna

Time: 7.00pm till 8.30pm



Scout Troop 10 ½ – 14 years

The Scout Troop is led by: Richard Hart (till July 2017)
Tel:
Email: scouts@1sthamptonmagna-scouts.org.uk

Venue: Community Centre, Field Barn Road, Hampton Magna

Time: 7pm till 8.30pm

Scouting Roles within 1st Hampton Magna Scout Group

Group Scout Leader

Outline: To manage and support the Scout Group and its Leaders to ensure it runs effectively and that Scouting within the Group develops in accordance with the rules and policies of The Scout Association.

Responsible to: District Commissioner (or deputy if appropriate).

Responsible for: All adults working in the Scout Group

Main Contacts: Section Leaders and their leadership teams in the Group, parents/carers of the young people in the Scout Group, Group Executive Committee members, sponsoring authority of the Group (if applicable), Group Scout Active Support Manager, District Commissioner, Deputy District Commissioner(s), other Group Scout Leaders in the District, County/Area/Region (Scotland) Commissioner.

Appointment requirements: Must complete the relevant training (a wood badge) within three years of taking up the role. Must be eligible for charity trustee status (as a member of the Group Executive Committee). It is expected that whilst volunteering for this role you will undertake regulated activity.

Main tasks:

- ❖ Ensure that the Scout Group thrives and has the best systems in place to support adult volunteers and develop the Group – including a Group Executive Committee and Section leadership teams.
- ❖ Provide line management and support to the Leaders in the Scout Group, including setting objectives for their work and holding regular reviews and one-to-one meetings.
- ❖ Ensure that the Scout Group has an adequate team of supported and appropriate adults working effectively together and with others to meet the Scouting needs of the area.
- ❖ Ensure that a challenging, exciting and balanced programme is offered to young people in the Scout Group.
- ❖ Work with the District Commissioner, Deputy District Commissioner(s) and other Group Scout Leaders in the District to ensure that the District thrives and supports Scout Groups

Full Role description and personal specification can be found [here](#)

Section Leaders:

Title: Beaver Scout Leader, Cub Scout Leader or Scout Leader

Outline: Manage and lead the operation of the Section. In particular, the planning and delivery of the Balanced Programme, with the help of Assistant Section Leaders, Section Assistants, Young Leaders and members of Scout Active Support as appropriate. Some of the tasks for which the Section Leader is responsible may be delegated to others in the Section, including other Section Leaders, Assistant Section Leaders and Section Assistants.

Responsible to: Group Scout Leader

Responsible for: Young Leaders whilst they are working in the Section

Main Contacts: Young people, parents/carers, Assistant Leaders, Section Assistants, other Section Leaders within the Group, Group Scout Leader, Assistant District and County/Area Commissioners (Section), Explorer Scout Leader (Young Leaders), Young Leaders, Group Executive Committee members, sponsors of the Group.

Appointment requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies).

During the five months of Provisional Appointment the relevant Getting Started modules must be completed. A Wood Badge must be completed within three years of Full Appointment, and ongoing safeguarding and safety training.

It is expected that whilst volunteering for this role you will undertake regulated activity.

Main tasks:

- ❖ Delivery of a Balanced Programme
- ❖ Operation of the Section
- ❖ Wider Group tasks

Full Role description can be found [here](#)

Assistant Section Leaders:

Title: Assistant Beaver Scout Leader, Assistant Cub Scout Leader or Assistant Scout Leader

Outline: Support the operation of the Section. In particular, the planning and delivery of the Balanced Programme, with the help of other Section Leaders, Assistant Section Leaders, Section Assistants, Young Leaders and members of Scout Active Support as appropriate. Some of the tasks for which the Assistant Section Leader is responsible may be delegated to others in the Section, including other Section Leaders, Assistant Section Leaders and Section Assistants.

Responsible to: Group Scout Leader and Section Leader

Main Contacts: Young People, parents/carers, Section Leaders, Section Assistants, other Assistant Section Leaders within the Group, Group Scout Leader, Assistant District and County/Area Commissioners (Section), Explorer Scout Leader (Young Leaders), Young Leaders, Group Executive Committee members, Sponsors of the Group.

Appointment Requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies).

During the 5 months of Provisional Appointment the relevant Getting Started modules must be completed and a Wood Badge must be completed within three years of Full Appointment, as well as ongoing safeguarding and safety training.

It is expected that whilst volunteering for this role you will undertake regulated activity

Main Tasks:

- ❖ Delivery of a Balanced Programme
- ❖ Operation of the Section
- ❖ Wider Group tasks

Full Role description can be found [here](#)

Section Assistant:

Outline: Section Assistants are adult volunteers who assist the Section Leaders and Assistant Section Leaders in delivering the programme to young people in Scouting.

Responsible to: Group Scout Leader (if assisting with Beavers, Cubs or Scouts)

Main Contacts: Young people, parents/carers, Section Leaders, other Section-based volunteers, Group Scout Leader or District Explorer Scout Commissioner, Young Leaders.

Appointment requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). Complete Getting Started training requirements within 5 months of full appointment. It is expected that whilst volunteering for this role you will undertake regulated activity.

Main Tasks:

- ❖ Delivery of a Balanced Programme

Full Role description can be found [here](#)

Scout Group Executive Roles within 1st Hampton Magna Scout Group

Group Chairman

Outline: The Chair will lead the Executive Committee, ensuring that it fulfils its responsibilities within the Group, District or County/Area/Region. The Chair will work closely with the Group Scout Leader/ relevant Commissioner to achieve the purpose of The Scout Association through the development of local Scouting, in accordance with the Policy, Organisation and Rules of The Scout Association.

Responsible for: Executive Committee Members.

Responsible to: The relevant Scout Council.

Appointment requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies).

Training Requirements: *Must complete Module 1 within 5 months of full appointment. It is expected that whilst volunteering for this role you will undertake regulated activity.*

Full role description can be found [here](#)

Group Secretary

Outline: The Secretary will support the Chair of the Executive Committee to ensure the smooth functioning and sound administration of the Scout Group, District or County/Area/Region in accordance with the Policy, Organisation and Rules of The Scout Association.

Responsible to: The relevant Scout Council.

Appointment Requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies).

Training requirements: *Must complete Module 1 within 5 months of full appointment. It is expected that whilst volunteering for this role you will undertake regulated activity.*

Full role description can be found [here](#)

Group Treasurer

Outline: The Treasurer will provide sound financial administration, support and information to the Executive Committee and Group, District or County/Area/Region in accordance with the Policy, Organisation and Rules of The Scout Association.

Responsible to: The relevant Scout Council.

Appointment requirements: *Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). It is expected that whilst volunteering for this role you will undertake regulated activity*

Full role description can be found [here](#)

WHERE TO GO FOR MORE INFORMATION

There is a wealth of information and resources available to support you in your role, here are some you may find useful!

Group Web site <http://1sthamptonmagna-scouts.org.uk/>

District Web site <http://www.warwickdistrictscouts.org.uk/>

County Web site <http://www.warwickshirescouts.org.uk/>

The Scout Information Centre



The Information Centre is based at Gilwell Park and provides a single point of contact if you are seeking information or resources relating to any aspect of scouting. It is open 8am to 8pm Monday to Friday and 9am to 12 noon on Saturday.

Phone: 0845 300 1818

Email: info.centre@scout.org.uk

Web: www.scouts.org.uk

Programmes Online

Programmes Online is a web based tool designed to make it easier for adults to plan programmes for young people. It contains hundreds of programme ideas and activities for you to try.

www.scouts.org.uk/pol

Resources

A wide range of information and resources to support you in your role in Scouting are available online. You may need your membership number (found on your appointment card or the carrier sheet of your copy of *Scouting* magazine) to sign in.

www.scouts.org.uk



FREQUENTLY ASKED QUESTIONS

Will I get paid/expenses?

The Scout Association is a voluntary organisation, and you will not be paid for your role. However, no adult should feel that cost prohibits them from taking up a role in Scouting, and we are committed to reimbursing out of pocket expenses for all volunteers. You should speak to Wendy Jones, GSL to find out how this works.

Where does religion fit into Scouting?

The Scout Association does not identify itself with any one religion, but asks all adult Members to have a belief in a God (higher being). Adults in Scouting should aim to encourage the spiritual development of young people in whichever faith they identify themselves with.

Who is responsible for administering first aid if there is an accident?

All trained adults in Scouting should have an up to date first aid certificate of First Response level or equivalent and are responsible for the young people in their care. On a camp or activity one person should be designated first aider. If an incident requires any consultation with or treatment by a doctor, dentist or hospital the Information Centre should be notified.

What insurance do I/the young people have?

All Members of The Scout Association have personal accident insurance and legal liability cover whilst on Scouting activities. Current details can be obtained from Scout Insurance Services on 0845 0945 702 or www.scouts.org.uk/insurance. You can also talk to if you have any questions.

Can I take young people on camp straight away?

Every nights away event for young people in Scouting must be led by someone who holds a Nights Away Permit. Other leaders attending the event do not need a Nights Away Permit. Speak to Wendy Jones, GSL to find out more about this, and to find out who your Nights Away Adviser is.

10 THINGS YOU MAY NOT KNOW ABOUT SCOUTING

1. Scouting is for girls as well as boys.
2. Scouting is a global movement.
3. Young people can join at any stage of their development.
4. The Scout Association is a registered charity.
5. Scouting is great value!
6. Robert Baden-Powell, the Founder of Scouting was recently voted the 13th most influential person of the 20th Century.
7. Famous former Scouts include Paul McCartney, Billy Connolly, Stephen Spielberg and David Beckham.
8. Each day 100,000 people in the UK take part in Scouting activities.
9. Scouting for Boys, Baden-Powell's blueprint for the Scout Movement is one of the most popular books of all time.
10. Scouting was 100 in 2007.